

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS LAND SURVEYORS LICENSING BOARD

**Open Minutes**

Illinois Land Surveyors Licensing Board

Date: July 28, 2023  
Convened: 10:09 am  
Adjourned: 10:23 am  
Location: WebEx

Members Present: Kim Lyons, Chair  
Gale E. Hake, Vice-Chair  
James W. Abbitt Jr., Member  
John G. Huff, Public Member

Member(s) Absent: Michael Filipski, Member  
Carol Sweet-Johnson, Member

Staff Present: Kyle Lazell, Design Licensing Manager  
Lauren Craig, IDFPR General Counsel  
Roy Cepero, IDFPR Design Investigator

Guests Present: None.

Open Session: The Meeting was called to order at 10:09 am.  
Roll Call: The Board Members present constituted a quorum of the Board.

**I. Board Member Announcements, comments**

Ms. Lyons welcomed everyone and asked if there were any Board announcements or comments.

*No board announcements.*

**II. Guest Announcements, comments**

*No guest announcements.*

**III. Licensing Manager Report**

**A. NCEES Education Awards**

Mr. Lazell shared that he received an from NCEES with the names for the 2023 Engineering Education & Engineering Education Award winners. There were no Illinois colleges listed but he did comment that there is a current NCEES resolution to add junior colleges to allow the ability of participating.

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**IV. Review of Open Minutes** The Board reviewed the minutes of the May 8, 2023, meeting. Motion was made, seconded (Hake/Huff) to accept the minutes of the meeting as amended. Motion passed with a quorum of members.

**V. Ongoing Business** *No business presented.*

**VI. Report from Subcommittees**

**A. Complaint Review Subcommittee**

Mr. Hake reported on the July 25, 2023, meeting. Complaint Statistics based on recommendations from the March 2023 meetings for each profession:

Architect: Opened 12, Closed 17, Referred to prosecutions 4  
SE: Opened 4, Closed 7, Referred to prosecutions 1  
PE: Opened 11 Closed 21, Referred to prosecutions 1  
LS: Opened 5, Closed 4, Referred to prosecutions 0

Complaints currently under investigation:  
Architect – 34  
SE – 12  
PE – 17  
LS – 9

Cases currently being prosecuted:  
Architect - 27  
Land Surveyor - 4  
Professional Engineer -14  
Structural Engineer - 5

**VII. New Business**

**A. Request for alternate education pathway.**

Mr. Lazell presented a request to the Board for consideration of adding an alternate pathway to licensure for endorsement applicants who do not have a bachelor's degree.

He shared that Illinois has required a bachelor's degree since 2000.

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The board discussed the topic and commented that the official position of NSPS is that a bachelor's degree should be the minimum education requirement for licensure. It was also mentioned that NCEES has a proposed resolution that will be voted on next month by the council at the Annual meeting echoing NSPS.

The consensus of the Board was that as a professional practitioner, a bachelor's degree is vital to ensure the health, safety, and welfare of the public and introducing a non-degree option would do the public a disservice.

B. Approved Program  
Review – Univ. of Maine.

Mr. Lazell asked the members to review the submitted program for acceptance as being an approved program under Section 1270.14 of the Rules.

The Members discussed and stated the coursework for the program, as submitted, would satisfy the education requirements listed in the approved program section of the rules.

Ms. Lyons asked for a motion pertaining to this item.

Motion was made, seconded (Abbitt/Hake) to accept the University of Maine, Bachelor of Science degree in Surveying Engineering Technology as an approved program. Motion passed with a quorum of members.

C. NCEES Annual Meeting –  
proposed resolution review

Ms. Lyons reminded the members that the Annual meeting will be held in Boston, MA on August 15-18th. The Board reviewed the proposed resolutions and directed Ms. Lyons to cast the Board's vote for the resolutions after hearing the discussions at the annual meeting.

D. Draft Rule Revisions

Mr. Lazell presented the Board with draft rule revisions to address a few housekeeping items, NCEES changes for an exam policy, program addition to the approved program section, add in successor surveyor language and revise requirements for a professional design firm.

The Board reviewed the draft and had no changes or comments other than to add the program approved at today's meeting to the approved program section.

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**Motion to move into Closed Session:** Motion was made, seconded (Abbitt/Hake) to move into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 11:32 am. Motion passed with a quorum of members.

**VIII. Closed Session:**

A. Review of Closed Minutes  
The Board reviewed the closed minutes of the May 8, 2023, meeting.

B. Application Review/Discussion  
The Board discussed 1 application pursuant to Sections 1270.5, 1270.10, 1270.30 and 1270.65 of the Rules for the Administration of the Illinois Land Surveyors Act of 1989.

Moved back into Open Session: Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 12:07 pm.

**IX. Motions:**

Accept Recommendations: Motion was made, seconded (Hake/Huff) to accept the recommendation made in closed session. Motion passed with a quorum of members.

Review of closed minutes: Motion was made, seconded (Hake/Huff) to approve the closed meeting minutes as amended. Motion passed with a quorum of members.

Keep closed minutes closed: Motion was made, seconded (Abbitt/Huff) to keep the closed minutes closed. Motion passed with a quorum of members.

**X. Reminders** Mr. Lazell reminded the Board that the next meeting is scheduled to be on September 29, 2023.

**XI. Adjournment** Ms. Lyons adjourned the meeting at 12:12 pm.