

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: March 24, 2023

Convened: 9:42 am

Adjourned: 11:01 am

Location: WEBEX

Members Present: E. William Reichert III, Chair
Michelle Gillette-Murphy, Vice-Chair
Dina Griffin, Member
Kimberly Kurtenbach, Member
Norman Lach, Member
Steven H. Pate, Member

Member(s) Absent: Thomas Lawler, Public Member

Staff Present: Kyle Lazell, Design Licensing Manager
Dolorita May, IDFPR General Counsel
Eduardo Fernandez, IDFPR Prosecuting Attorney
Roy Cepero, IDFPR Design Investigator

Guests Present: Eric Klinner, AIA-IL
Rick Gilmore, ALA-IL

Open Session: The Meeting was called to order at 9:42 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Announcements/Comments Mr. Reichert welcomed everyone and asked if anyone had announcements or comments.

No comments presented.

II. Guest Announcements/Comments *No comments presented.*

III. Licensing Manager Report

A. NCARB Rolling Clock Mr. Lazell shared that NCARB announced they will retire the “5-year rolling clock” for the ARE examination as of April 30, 2023. He mentioned that there are current statutory impediments that will prohibit the Illinois Jurisdiction from adhering to the change at the moment and that a legislative effort to remove the impediment at the earliest available time will be made so Illinois can comply with the ARE policy change.

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B. PDF renewal

Mr. Lazell reminded the members that the Professional Design Firm registration is in renewal, will expire on April 30, 2023 and to contact DPR if assistance is needed.

IV. Review of Open Minutes

The Board reviewed the open minutes of the January 13, 2023, meeting. Motion was made, seconded (Lach/Kurtenbach) to accept the open minutes as presented. Motion passed with a quorum of members via roll call.

V. Ongoing Business

A. Maintaining responsible control while working remotely

Ms. Gillette-Murphy asked the members to review NCARB Resolution A as it pertains to this topic. She also mentioned that there was discussion of this at the regional meeting.

VI. Report from Subcommittees

A. Complaint Review Committee/subcommittee

Ms. Gillette-Murphy reported on the March 23, 2023, meeting. She mentioned that each of the boards are having difficulties recruiting new board members.

Complaint Statistics based on recommendations from the January 2023 meetings for each profession:

Architect: Opened 11, Closed 5, Referred to prosecutions 0
SE: Opened 6, Closed 0, Referred to prosecutions 0
PE: Opened 4 Closed 3, Referred to prosecutions 1
LS: Opened 2, Closed 2, Referred to prosecutions 0

Complaints currently under investigation:

Architect – 43
SE - 16
PE – 28
LS – 8

Cases currently being prosecuted:

Architect – 31
LS – 6
PE – 18
SE – 6

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B. NCARB information review committee Ms. Kurtenbach provided a report of items received by NCARB since the previous meeting.

VII. New Business

A. NCARB Regional Meeting - Report Ms. Kurtenbach provided a report for the regional meeting and commented that she enjoyed attending the meeting and that it seemed that many other state boards seem to be more involved with the profession.

Mr. Lach commented that the 2024 Educators Symposium is scheduled to be at IIT and is on the planning committee.

Ms. Gillette-Murphy added that the NCARB Model Rules of Ethics was discussed in the regional meeting. Also, discussion of the progression of NCARB officers as well as if officers who are not NCARB certified should be eligible.

B. Discussion of proposed NCARB Resolutions

This item was tabled until the May meeting.

Motion to move into Closed Session:

Motion was made, seconded (Gillette-Murphy/Kurtenbach) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:50 am. Motion passed with a quorum of members via roll call.

VIII. Closed Session:

A. Review of Closed Minutes

The Board reviewed the closed minutes of the January 13, 2023, meeting.

B. Review of applications

The Board reviewed no application pursuant to Sections 1150.30, 1150.60 and 1150.105 of the Rules for the Administration of the Illinois Architectural Practice Act of 1989.

Moved back into Open Session:

The Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 10:52 am.

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IX. Motions

Review of closed minutes: Motion was made, seconded (Kurtenbach/Lach) to approve the closed minutes of the January 13, 2023, meeting as written. Motion passed with a quorum of members via roll call.

Keep closed minutes closed: Motion was made, seconded (Gillette-Murphy/Griffin) to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

X. Reminders Mr. Lazell reminded the Board that the next scheduled meeting is May 5, 2023.

XI. Adjournment The Board Chair adjourned the meeting at 11:01 am.