

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: January 13, 2023
Convened: 9:32 am
Adjourned: 11:04 am
Location: WEBEX

Members Present: E. William Reichert III, Chair
Michelle Gillette-Murphy, Vice-Chair
Dina Griffin, Member Kimberly Kurtenbach, Member
Norman Lach, Member
Thomas Lawler, Public Member

Member(s) Absent: Steven H. Pate, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Dolorita May, IDFPR General Counsel
Eduardo Fernandez, IDFPR Prosecuting Attorney
Roy Cepero, IDFPR Design Investigator

Guests Present: Eric Klinner, AIA-IL
Mary Young, AIA-IL
Jen Mesengarb – AIA Chicago

Open Session: The Meeting was called to order at 9:32 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Announcements/Comments Mr. Reichert welcomed everyone and asked if anyone had announcements or comments.

No comments presented.

II. Guest Announcements/Comments *Ms. Young shared that Stacey Pfingsten resigned and her last day will be February 28, 2023, and a search for a replacement is underway.*

III. Licensing Manager Report

- A. Rules Update Mr. Lazell shared that the proposed Rules packet was adopted on November 23, 2022, and mentioned that information regarding the changes were sent to all active licensees via email and as part of the January issue of the DesignTimes quarterly newsletter.
- B. 2022 Year-in-Review Mr. Lazell shared statistics with the number of applications received, licenses issued and the current number of active licensees.

- IV. Review of Open Minutes The Board reviewed the open minutes of the November 4, 2022, meeting. Motion was made, seconded (Kurtenbach/Lach) to accept the open minutes as presented. Motion passed with a quorum of members via roll call.

V. Ongoing Business

- A. Maintaining responsible control while working remotely No discussion brought before the board.

VI. Report from Subcommittees

- A. Complaint Review Committee/subcommittee Ms. Kurtenbach reported on the January 12, 2023, meeting.

Complaint Statistics based on recommendations from the November 2022 meetings for each profession:

Architect: Opened 12, Closed 7, Referred to prosecutions 0
SE: Opened 4, Closed 1, Referred to prosecutions 0
PE: Opened 6 Closed 3, Referred to prosecutions 1
LS: Opened 3, Closed 1, Referred to prosecutions 2

Complaints currently under investigation:

Architect – 37
SE - 10
PE – 29
LS – 8

Cases currently being prosecuted:

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Architect – 35
LS – 7
PE – 18
SE – 6

B. NCARB information review committee

Ms. Gillette-Murphy provided a report of items received by NCARB since the previous meeting. Ms. Kurtenbach commented on a few items as well.

VII. New Business

A. Delegate selection for the NCARB Annual meeting.

Mr. Lazell shared that the NCARB Annual Meeting will be held on June 15-17, 2023, in Tampa, FL, and asked for the names of the Board delegates who will be attending.

The Illinois board delegates will be:

- Bill Reichert
- Michelle Gillette-Murphy
- Kyle Lazell, as the MBE
- Dolorita May (may attend as legal counsel for board)

Motion to move into Closed Session:

Motion was made, seconded (Gillette-Murphy/Griffin) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:11 am. Motion passed with a quorum of members via roll call.

VIII. Closed Session:

A. Review of Closed Minutes

B. Review of applications

The Board reviewed 6 application pursuant to Sections 1150.30, 1150.60 and 1150.105 of the Rules for the Administration of the Illinois Architectural Practice Act of 1989.

Moved back into Open Session:

The Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 10:43 am.

IX. Motions

Accept the recommendations made in closed session:

Motion was made, seconded (Kurtenbach/Lach) to accept the recommendations made in closed session. Motion passed with a quorum of members via roll call.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

- Review of closed minutes: Motion was made, seconded (Kurtenbach/Lach) to approve the closed minutes of the November 4, 2022, meeting as written. Motion passed with a quorum of members via roll call.
- Keep closed minutes closed: Motion was made, seconded (Kurtenbach /Lach) to keep the closed minutes closed. Motion passed with a quorum of members via roll call.
- Board Chair to sign action sheets: Motion was made, seconded (Gillette-Murphy/Lach) to direct the Board Chair to sign all action sheets 23-0153 to 23-0158 on behalf of the Board. Motion passed with a quorum of members via roll call.
- X. Reminders** Mr. Lazell reminded the Board that the next scheduled meeting is March 24, 2023.
- XI. Adjournment** The Board Chair adjourned the meeting at 11:04 am.