



# IDFPR

## Illinois Department of Financial and Professional Regulation

Division of Real Estate

www.idfpr.com

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**LAURIE MURPHY**  
Director

Illinois Department of Financial & Professional Regulation, Division of Real Estate  
Real Estate Administration and Disciplinary Board  
OPEN Minutes

Date: October 12, 2023

Call to Order: 10:01 a.m. –Monica Gutierrez – Chairperson

Location: IDFPR - Division of Real Estate  
555 West Monroe Street 5<sup>th</sup> Floor, 5C5 Room  
Chicago, IL 60661  
And  
Via Interactive Video Conference at IDFPR  
320 West Washington Street, 2<sup>nd</sup> Floor, Conference Room 258  
Springfield, IL 62786

Board Member(s) Present: Valerie Acosta, Loretta Alonzo-Deubel, Joe Castillo, Gaspar Flores Jr.,  
Oralia Herrera, Shirin Marvi, Carol Meinhart, Michael Oldenettel, Nykea  
Pippion McGriff, Norm Willoughby, Theodore Yi

Board Member(s) Absent: Victoria Sampah

Division Staff Present: Adrienne Levatino – Associate General Counsel, Jeremy Reed – Chief of  
Licensing and Education, Hector Rodriguez – Chief of Audits and  
Investigations, David Krull – Staff Investigator, James Farrelly – Staff  
Investigator, Robert Baniewicz – Staff Investigator, Merle Shearer – Staff  
Attorney, Jennifer Rossiter Moreno – Operations Manager, Susan Sigourney  
– Board Liaison, Debra Malinowski – Board Liaison

Guest(s) Present: Larry Toban – Real Estate Institute, Mike Fair – Your House Academy,  
Rocky Esposito – AHI Real Kirk Antkiewicz – Chicago Association of  
Realtors, Melissa Cannata – CE Shop, Young Brockhouse – Illinois Realtors  
Licensing & Training, Wayne Paprocki – Instructor, Alyce Fisher –  
Instructor, Marilyn Glazer – Instructor, Kate Sax – Mainstreet Organization  
of Realtors, Chris Read – CR Strategies LLC, Harriet Kubicz – Mainstreet  
Organization, Rosanna Diaz – Instructor, Jennifer Sjoblom – Baird and  
Warner, Marilyn Glazer – Colibri Real Estate Express, Chris Read – CR  
Strategies LLC.

Topic	Discussion	Action
Call to Order	Chairperson Monica Gutierrez opened the meeting.	The meeting was called to order at 10:01 am.
Approval of Open Minutes	The Board reviewed the Open Minutes from the September 14, 2023, Real Estate Administration and Disciplinary Board Meeting.	Motion made by Pippion McGriff seconded by Alonzo-Deubel to approve the Open Minutes from the September 14, 2023, meeting. Motion carried unanimously.
Public Comments	There were no public comments	
Licensing Report	<p>The Licensing Report for activity conducted in September 2023 was presented and discussed. A copy of the report is attached to and made a part of these minutes.</p> <p>Mr. Reed mentioned that the pass rate for the national portion of the manager broker’s exam was 10 percent. Mr. Reed further mentioned that, as a result of the job analysis, PSI updated the questions on the national portion of the real estate exams that include managing broker, broker, residential leasing agent and instructor on October 2, 2023. Mr. Reed hopes that the updated questions on the national portion of the managing broker’s exam will improve the pass rate. The Department will continue to monitor the pass rate to determine if modifications to the national portion of the managing broker’s exam are needed. PSI installed a new interactive reporting tracking system and their call center is back to being in house to better serve the states’ representatives and licensees. Mr. Reed attended an ARELLO conference last month and was able to share his concerns with PSI. Mr. Reed may be contacted with any questions or concerns regarding PSI.</p> <p>Nathaniel Chandler is currently the primary contact for the Education Section.</p> <p>As a result of the changeover for the National exam forms, Mr. Toban asked the Department to request that PSI provide a “redline” comparison between the former and current versions of the National Exam outlines. Mr. Reed agreed to do that.</p>	
Education Report	The 2023 Education Report through the month of September was presented and distributed. A copy of the report is attached to and made a part of these minutes.	

Topic	Discussion	Action
Complaints Report	<p>The 2023 Complaints Report through the month of September was presented and distributed. A copy of the report is attached to and made a part of these minutes.</p> <p>Ms. Read explained that she serves on the Illinois Realtors Enforcement and one of the services they provide their members is assisting them in filing a complaint to the Department. Ms. Read asked whether that group could notify the Department that a complaint should be investigated immediately. Chairperson Gutierrez explained that the Department has a committee that reviews all the incoming complaints and the committee reviews the level of severity of allegations contained in incoming complaint(s). There were additional comments regarding this topic.</p>	
Audits Reports	<p>The Audits Report for activity conducted in September 2023 was presented and distributed. A copy of the report is attached to and made a part of these minutes.</p>	
Investigations Report	<p>The 2023 Investigations Report through the month of September was presented and distributed. A copy of the report is attached to and made a part of these minutes.</p> <p>Mr. Rodriguez announced that the Department hired three new investigators who were present at the READ Board Meeting. David Krull, James Farrelly, and Robert Baniewicz were introduced to the Board and each gave a brief bio of themselves.</p>	
Prosecutions Report	<p>The 2023 Prosecutions Report through the month of September was presented and distributed. A copy of the report is attached to and made a part of these minutes.</p>	
Real Estate Recovery Fund Report	<p>The Real Estate Recovery Fund Report for the 2024 Fiscal Year through September 2023 was presented and distributed. A copy of the report is attached to and made a</p>	

Topic	Discussion	Action
	part of these minutes.	
Formal Hearing Schedule	There are two cases scheduled for a formal hearing.	
Old Business	There was no old business discussed.	
New Business Proposed 2024 READ Board Schedule	Chairperson Gutierrez asked the Board Members to review the proposed 2024 READ Board Schedule. The Board Members approved the 2024 READ Board Schedule.	
Motion to go into Closed Session	<p>Roll Call Vote:</p> <p>Valerie Acosta, yes  Loretta Alonzo-Deubel, yes  Joe Castillo, yes  Gaspar Flores Jr., yes  Oralia Herrera, yes  Shirin Marvi, yes  Carol Meinhart, yes  Michael Oldenettel, yes  Nykea Pippion McGriff, yes  Norm Willoughby, yes  Theodore Yi, yes</p>	A motion made by Pippion McGriff seconded by Alonzo-Deubel to go into Closed Session for purposes of reviewing Closed Minutes and for deliberations pursuant to Section 2 (c) (4) and (15) of the Open Meetings Act at 10:07 a.m. Motion carried unanimously by roll call vote.
Closed Session	<p>The September 14, 2023 closed session minutes were reviewed by the Board.</p> <p>The Board reviewed the Consumer Complaints Review and Case File Review Committee’s reports for:</p> <p><u>September 14, 2023</u></p> <ul style="list-style-type: none"> <li>8 Cases Recommended for Closure by Investigations</li> <li>4 Cases Referred to Prosecutions by Investigations</li> <li>2 Case for Closure by Prosecutions</li> <li>17 Complaints Referred to Investigations</li> <li>3 Complaints Recommended for Closure</li> </ul> <p><u>September 20, 2023</u></p> <ul style="list-style-type: none"> <li>2 Cases Recommended for Closure by Investigations</li> <li>2 Cases Referred to Prosecutions by Investigations</li> <li>5 Cases for Closure by Prosecutions</li> <li>6 Complaints Referred to Investigations</li> <li>1 Complaint Recommended for Closure</li> </ul>	

Topic	Discussion	Action
	<p><u>October 4, 2023</u></p> <p>1 Case Recommended for Closure by Investigations  2 Cases Referred to Prosecutions by Investigations  1 Case for Closure by Prosecutions  15 Complaints Referred to Investigations  4 Complaints Recommended for Closure</p> <p>The Board deliberated on pending enforcement actions.</p>	
<p>Motion to go into Open Session</p> <p>Approval of September 14, 2023 Closed Minutes</p> <p>Recommendations</p>	<p>5 Cases were deliberated during Closed Session.</p> <p>IDFPR v. Patrick Schaeffer and Statewide Real Estate Case #2019-05414</p> <p>IDFPR v. Olatunji Sanni Case #2021-00581</p> <p>IDFPR v. Kimberley Ellis Case #2022-03907</p> <p>IDFPR v. Malak Jellouli Case #2022-07691</p>	<p>A motion made by Alonzo-Deubel seconded by Herrera, to go into Open Session at 11:15 a.m. Motion carried unanimously.</p> <p>Motion made by Alonzo-Deubel, seconded by Acosta to approve the September 14, 2023 Closed Minutes. Motion carried unanimously.</p> <p>The Board recommends a revocation of the licenses of both Respondents, and imposition of a \$25,000.00 fine, upon Patrick Schaeffer and Statewide Real Estate.</p> <p>The Board recommends a revocation of the license, and imposition of a \$2,500.00 fine, upon Olatunji Sanni.</p> <p>The Board accepted the Administrative Law Judge’s Recommendation to deny the application for licensure as a real estate residential leasing agent of Kimberley Ellis.</p> <p>The Board accepted the Administrative Law Judge’s Recommendation to deny the application for licensure as a real estate broker of Malak Jellouli.</p>

Topic	Discussion	Action
<p>The Board signed 5 Findings of Facts, Conclusions of Law and Recommendations to the Director</p> <p>Orders</p>	<p>IDFPR v. Susan Herrera Case #2023-01203</p> <p>8 Consent and Non-Disciplinary Orders were reviewed and discussed in Closed Session.</p> <p>The Board received a report that reflected that there were 10 final actions by the Director on Consent Orders previously signed by the Board.  2018-08245 Jerrold Daniel/Ava Daniel  2018-11667 James Athanasopoulos  2018-11667 Shayla McMurray  2018-12165 Sara Hoelscher/A Guilding Light  2020-01966 Kim Sara Winbush  2020-07265 Juan Loza  2021-06652 Tim Whitty /Top Notch Mgmt</p>	<p>The Board accepted the Administrative Law Judge's Recommendation to deny the application for licensure as a real estate broker of Susan Herrera.</p> <p>IDFPR v. Patrick Schaeffer and Statewide Real Estate Case #2019-05414  IDFPR v. Olatunji Sanni Case #2021-00581  IDFPR v. Kimberley Ellis Case #2022-03907  IDFPR v. Malak Jellouli Case #2022-07691  IDFPR v. Susan Herrera Case #2023-01203</p> <p>Motion made by Oldenettel seconded by Marvi to ratify the actions of Consumer Complaint Review (CCR) and Case File Review Committee (CRC) and to approve the Board's recommendations presented in Closed Session. Motion carried unanimously.</p> <p>The Board signed 6 Consent and Non-Disciplinary Orders and did not sign 2 consent orders.</p>

Topic	Discussion	Action
<p>September 14, 2023  Closed Minutes  remain closed.  Recommendations</p>	<p>2022-00232 Victor Satas/ Alex Realty  2022-07701 Omer Mahmood  2023-08131 Sanchez Latrice Larry</p>	<p>Motion made by Herrera, seconded by Acosta that September 14, 2023 READ closed minutes remain closed. Motion carried unanimously.</p>
<p>Adjournment</p>	<p>The next meeting is scheduled for November 9, 2023.</p>	<p>There being no further business to discuss motion made by Willoughby, seconded by Flores Jr. to adjourn at 11:17 a.m. Motion carried unanimously.</p>

**LICENSE REPORT  
CALENDAR YEAR 2023  
SEPTEMBER**

Prefix	PROFESSION	SPONSOR CHG.	INITIAL LIC.	RENEWALS	ACTIVE
471	RE Managing Broker	61	29	47	14,172
473	Residential Leasing Agent	33	50	10	3,212
475	Real Estate Broker	697	313	26	58,682
477	RE Branch Office	3	11	0	1,184
478	Real Estate Broker Corporation	7	7	6	3,045
479	Real Estate Broker Partnership	0	0	0	24
481	RE Limited Liability Firm	5	17	5	2,220
495	RE Virtual Office	0	4	0	51
515	RE Education Provider	0	1	0	65
512	RE Pre-Lic Instructor	0	1	0	245
513	RE Pre-Lic Course	0	7	0	461
563	RE CE Instructor	0	2	1	130
564	Real Estate CE Course	0	6	1	566
	<b>TOTAL</b>	<b>806</b>	<b>448</b>	<b>96</b>	<b>84,057</b>



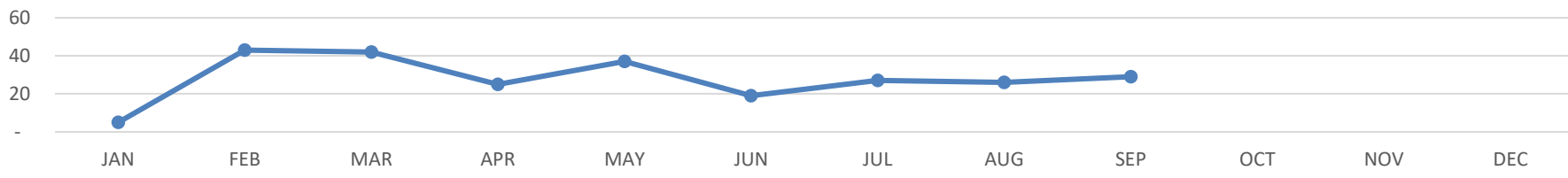
## MANAGING BROKER 2023

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>INITIAL LIC.</b>	5	43	42	25	37	19	27	26	29			
<b>RENEWALS</b>	4	3,046	2,663	6,414	1,431	103	107	81	47			
<b>SPONSOR CHG.</b>	119	131	108	87	119	71	48	70	61			
<b>2023 TOTAL ACTIVE</b>	<b>15,498</b>	<b>15,525</b>	<b>15,564</b>	<b>15,594</b>	<b>15,639</b>	<b>15,658</b>	<b>13,988</b>	<b>14,091</b>	<b>14,172</b>			

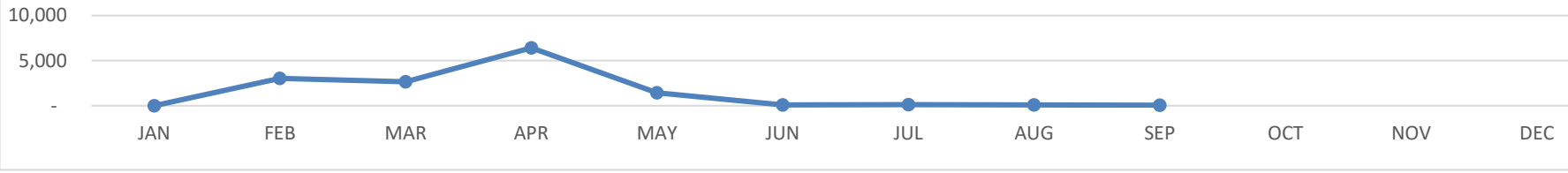
## MANAGING BROKER 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>INITIAL LIC.</b>	28	34	46	33	27	25	20	22	13	17	11	16
<b>RENEWALS</b>	30	19	17	20	12	8	4	7	7	29	5	6
<b>SPONSOR CHG.</b>	93	73	94	20	55	65	48	72	80	121	87	91
<b>2022 TOTAL ACTIVE</b>	<b>15,353</b>	<b>15,390</b>	<b>15,460</b>	<b>15,528</b>	<b>15,567</b>	<b>15,596</b>	<b>15,620</b>	<b>15,638</b>	<b>15,654</b>	<b>15,663</b>	<b>15,463</b>	<b>15,470</b>

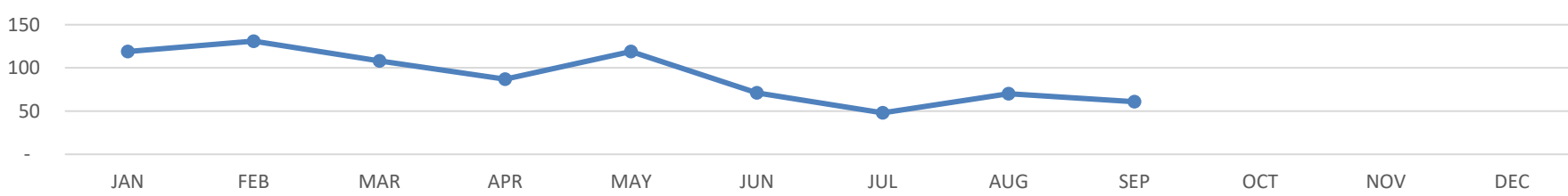
**2023 Managing Broker Initial Licenes Issued**



**2023 Managing Broker Renewals by Month**



**2023 Manging Broker Sponsor Changes by Month**



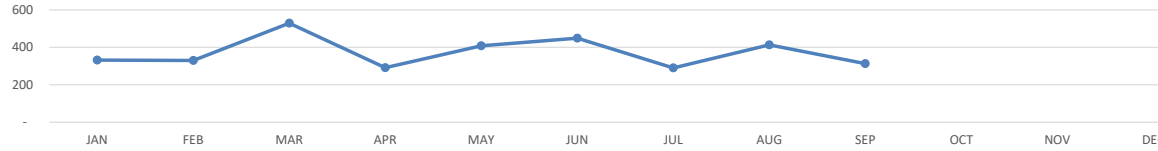
### BROKER 2023

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
INITIAL LIC.	332	330	529	291	408	449	290	413	313			
RENEWALS	63	94	92	68	65	38	39	28	26			
SPONSOR CHG.	1,093	1,083	1,035	759	1,016	633	612	673	697			
<b>2023 TOTAL ACTIVE</b>	<b>55,551</b>	<b>55,885</b>	<b>56,478</b>	<b>56,866</b>	<b>57,311</b>	<b>57,725</b>	<b>57,999</b>	<b>58,383</b>	<b>58,682</b>			

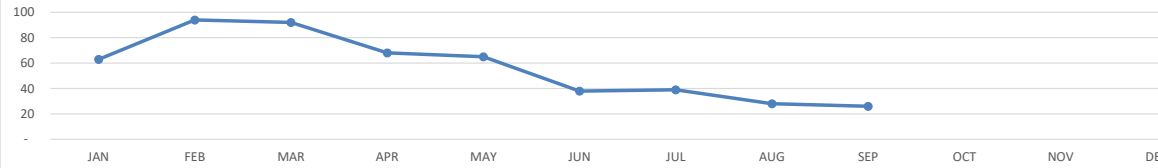
### BROKER 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
INITIAL LIC.	429	532	594	494	432	498	416	494	314	291	314	367
RENEWALS	22	7,797	8,430	25,952	5,302	707	328	186	98	105	72	103
SPONSOR CHG.	833	639	768	770	588	648	497	593	759	799	693	814
<b>2022 TOTAL ACTIVE</b>	<b>62,790</b>	<b>63,276</b>	<b>63,855</b>	<b>64,397</b>	<b>64,852</b>	<b>61,597</b>	<b>62,333</b>	<b>62,802</b>	<b>63,202</b>	<b>63,516</b>	<b>54,688</b>	<b>55,205</b>

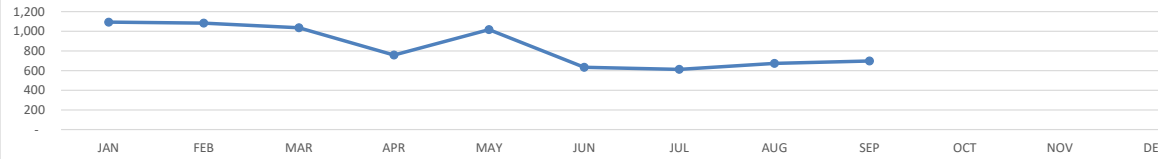
2023 Initial Broker Licenses Issued by Month



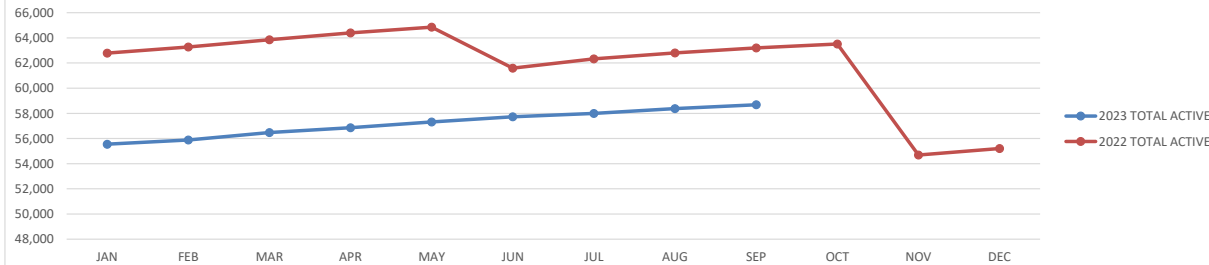
2023 Broker Renewals by Month



2023 Broker Sponsor Changes by Month



2023 v. 2022 Active Brokers by Month



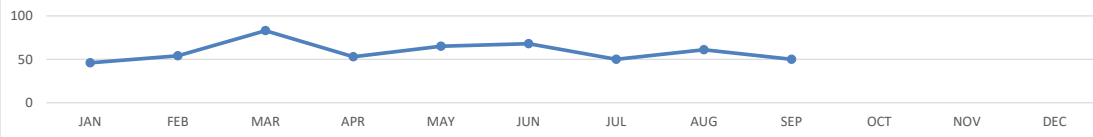
### RESIDENTIAL LEASING AGENT 2023

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
INITIAL LIC.	46	54	83	53	65	68	50	61	50			
RENEWALS	24	15	18	13	16	14	11	14	10			
SPONSOR CHG.	32	36	58	46	42	36	37	24	33			
<b>2023 TOTAL ACTIVE</b>	<b>2,686</b>	<b>2,744</b>	<b>2,833</b>	<b>2,906</b>	<b>2,975</b>	<b>3,043</b>	<b>3,081</b>	<b>3,161</b>	<b>3,212</b>			

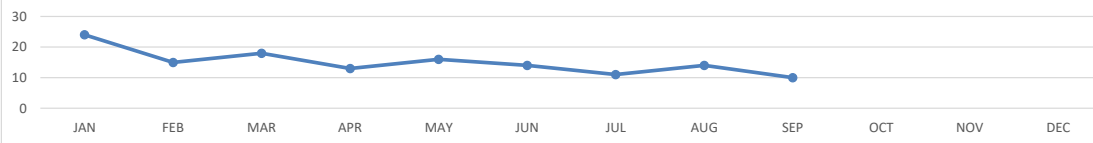
### RESIDENTIAL LEASING AGENT 2022

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
INITIAL LIC.	68	62	72	14	73	86	47	52	58	49	54	36
RENEWALS	3	7	6	213	227	406	963	255	39	31	19	13
SPONSOR CHG.	46	39	48	29	38	37	37	28	43	28	31	41
<b>2022 TOTAL ACTIVE</b>	<b>4,314</b>	<b>4,361</b>	<b>4,419</b>	<b>4,432</b>	<b>4,509</b>	<b>4,594</b>	<b>4,615</b>	<b>4,662</b>	<b>2,436</b>	<b>2,510</b>	<b>2,576</b>	<b>2,640</b>

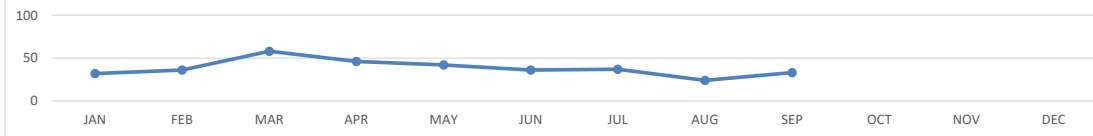
2023 Residential Leasing Agent Initial Licenses Issued by Month



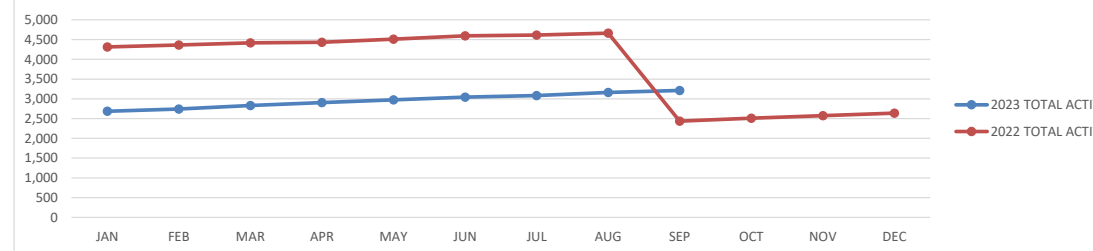
2023 Residential Leasing Agent Renewals by Month



2023 Residential Leasing Agent Sponsor Changes by Month



2023 v. 2022 Residential Leasing Agent Active License Count



as of...

8/31/2023

9/30/2023

License prefix	License Type	Active Licenses	Active Licenses
440	Licensed Auctioneer	234	236
441	Licensed Auctioneer	664	674
444	Licensed Auction Firm	172	174
445	Licensed Auction CE School	6	6
446	Licensed Auction CE Course	48	48
<b>Totals</b>		<b>1,124</b>	<b>1,138</b>

License prefix	License Type	Active Licenses	Active Licenses
553	Certified General Real Estate Appraiser	1,454	1,458
555	Licensed Appraiser Education Provider	20	20
556	Certified Residential Real Estate Appraiser	1,872	1,882
557	Associate Real Estate Trainee Appraiser	471	471
558	Appraisal Management Company	134	134
572	Temporary Practice Real Estate Appraiser	31	28
573	Licensed Appraiser Pre-Lic Course	120	120
575	Licensed Appraiser CE Course	474	471
<b>Totals</b>		<b>4,576</b>	<b>4,584</b>

License prefix	License Type	Active Licenses	Active Licenses
261	LICENSED COMMUNITY ASSOCIATION MANAGER	2,077	2,096
291	Community Association Management Firm	98	118
<b>Totals</b>		<b>2,175</b>	<b>2,214</b>

License prefix	License Type	Active Licenses	Active Licenses
450	Licensed Home Inspector	1,650	1,663
451	Licensed Home Inspector Entity	175	177
452	Licensed Home Inspector Education Provider	24	24
453	Licensed Home Inspector Pre-License Course	24	24
454	Licensed Home Inspector CE Course	138	140
<b>Totals</b>		<b>2,011</b>	<b>2,028</b>

<b>Total Licenses</b>	<b>9,886</b>	<b>9,964</b>
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**2023 Real Estate Examination Pass Rates**

		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2023 Managing Broker National	<b>First Time</b>	27%	31%	18%	34%	27%	26%	15%	26%	10%			
	First Time Takers	37	32	40	35	43	31	27	34	29			
	<b>Repeat</b>	28%	23%	27%	26%	33%	35%	33%	23%	31%			
	Repeat Takers	47	40	56	46	43	52	36	52	48			
2023 Managing Broker State	<b>First Time</b>	82%	79%	68%	85%	86%	85%	76%	74%	75%			
	First Time Takers	22	19	25	20	22	13	17	19	16			
	<b>Repeat</b>	50%	64%	70%	100%	100%	90%	80%	82%	50%			
	Repeat Takers	6	11	10	6	2	10	5	11	4			
Managing Broker Reciprocity Exam	<b>First Time</b>	57%	100%	94%	55%	83%	100%	70%	57%	75%			
	First Time Takers	7	3	16	11	6	3	10	7	8			
	<b>Repeat</b>	0%	0%	50%	0%	50%	0%	100%	50%	100%			
	Repeat Takers	0	0	2	2	2	0	1	2	1			

2023 Broker National	<b>First Time</b>	47%	40%	44%	47%	43%	42%	41%	46%	45%			
	First Time Takers	522	502	581	573	582	524	464	486	430			
	<b>Repeat</b>	32%	29%	33%	30%	30%	29%	31%	29%	31%			
	Repeat Takers	388	491	580	555	520	536	481	487	436			
2023 Broker State	<b>First Time</b>	60%	55%	57%	56%	58%	53%	54%	59%	57%			
	First Time Takers	361	351	426	374	391	344	280	317	275			
	<b>Repeat</b>	47%	43%	47%	52%	45%	41%	47%	47%	47%			
	Repeat Takers	223	271	285	292	271	286	251	249	244			
Broker Reciprocity Exam	<b>First Time</b>	81%	74%	63%	75%	71%	79%	72%	71%	75%			
	First Time Takers	31	27	41	36	28	29	39	28	32			
	<b>Repeat</b>	19%	38%	50%	75%	80%	44%	50%	50%	63%			
	Repeat Takers	16	8	10	16	5	9	8	14	8			

Leasing Agent National	<b>First Time</b>	48%	58%	50%	56%	56%	65%	49%	50%	47%			
	First Time Takers	60	76	102	78	73	94	72	74	59			
	<b>Repeat</b>	26%	60%	47%	44%	43%	36%	52%	43%	58%			
	Repeat Takers	61	55	62	54	57	47	50	63	38			

RE Instructors National	<b>First Time</b>	40%	25%	29%	100%	33%	0%	25%	100%	40%			
	First Time Takers	5	4	7	1	3	2	8	1	5			
	<b>Repeat</b>	50%	50%	33%	60%	100%	0%	29%	0%	33%			
	<b>Repeat Takers</b>	5	2	9	5	1	0	7	3	3			
RE Instructors State	<b>First Time</b>	67%	75%	83%	100%	0%	100%	100%	100%	67%			
	First Time Takers	3	4	6	1	2	1	3	1	3			
	<b>Repeat</b>	0%	100%	0%	0%	0%	50%	0%	50%	0%			
	Repeat Takers	0	1	0	0	0	2	0	2	0			

**2022 Real Estate Examination Pass Rates - Pass Rate**

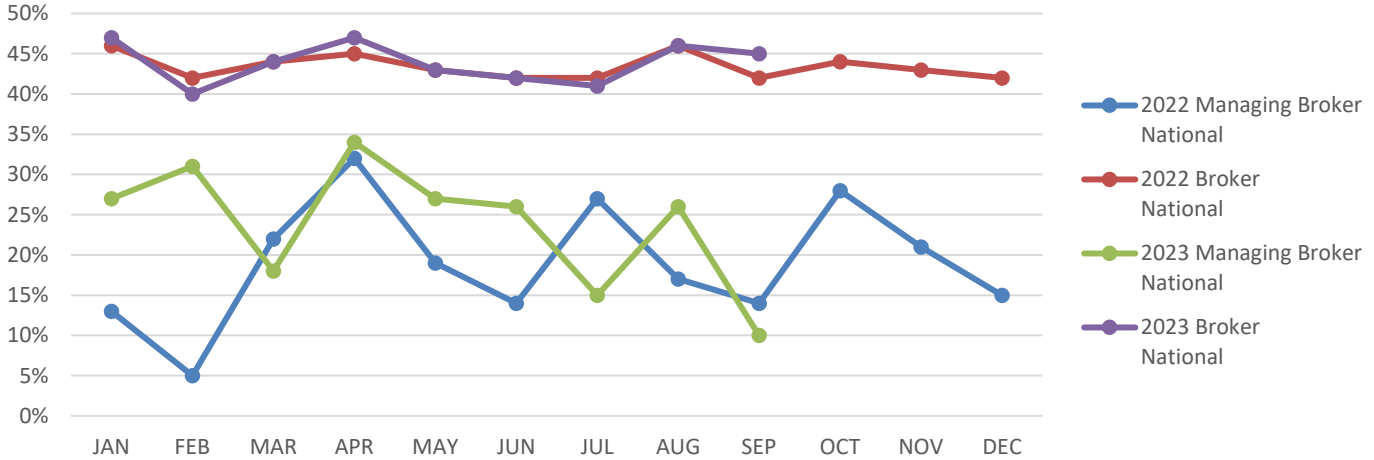
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2022 Managing Broker National	First Time	13%	5%	22%	32%	19%	14%	27%	17%	14%	28%	21%	15%
	Repeat	26%	33%	28%	22%	23%	18%	19%	41%	22%	22%	37%	22%
	<b>Total Test Takers</b>	88	86	121	136	50	59	70	67	65	71	64	72
2022 Managing Broker State	First Time	86%	69%	76%	88%	93%	79%	71%	74%	88%	91%	76%	86%
	Repeat	80%	67%	89%	67%	100%	50%	60%	33%	100%	17%	60%	50%
	<b>Total Test Takers</b>	47	45	73	73	29	30	32	39	31	37	33	29
Managing Broker Reciprocity Exam	First Time	60%	82%	50%	100%	0%	67%	100%	0%	50%	67%	100%	83%
	Repeat	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
	<b>Total Test Takers</b>	5	12	8	5	4	4	2	2	5	7	6	6

2022 Broker	First Time	46%	42%	44%	45%	43%	42%	42%	46%	42%	44%	43%	42%
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2022 Broker National	Repeat	35%	44%	33%	29%	33%	29%	30%	26%	26%	30%	34%	33%
	Total Test Takers	1026	1127	1386	1357	1186	1106	1058	1069	989	900	889	963
Broker State	First Time	52%	55%	59%	59%	57%	54%	56%	59%	50%	61%	56%	57%
	Repeat	47%	44%	48%	45%	41%	40%	43%	41%	38%	39%	47%	41%
	Total Test Takers	853	962	1156	1126	988	946	876	897	860	747	750	829
Broker Reciprocity Exam	First Time	38%	58%	64%	64%	66%	75%	38%	67%	85%	68%	63%	57%
	Repeat	13%	44%	33%	50%	30%	25%	50%	50%	50%	50%	45%	43%
	Total Test Takers	65	69	85	90	72	48	31	59	32	27	35	42

Leasing Agent National	First Time	52%	58%	47%	42%	48%	45%	42%	41%	56%	49%	53%	47%
	Repeat	44%	56%	48%	34%	45%	50%	35%	56%	51%	35%	40%	50%
	Total Test Takers	140	131	134	121	125	116	132	142	144	148	132	130

2023 v 2022 First Time Exam Performance by Month (National)



<b>2023</b>	<b>(512) Pre-License Instructors Licensed</b>	<b>(513) Pre-License Courses Licensed</b>	<b>(563) CE Instructors Licensed</b>	<b>(564) CE Courses Licensed</b>	<b>(515) Education Providers Licensed</b>	<b>Total # of Licenses Issued</b>	<b># in Process</b>
January	3	0	2	6	0	11	21
February	0	0	0	1	0	1	9
March	1	1	0	1	0	3	9
April	6	0	6	20	3	35	9
May	5	0	1	6	0	12	16
June	3	1	3	3	0	10	14
July	4	3	3	44	0	54	63
August	1	10	2	17	1	31	32
September	1	7	2	6	1	17	13
October						0	
November						0	
December						0	
<b>YTD Total</b>	<b>24</b>	<b>22</b>	<b>19</b>	<b>104</b>	<b>5</b>	174	
<b>Total Active Licenses</b>	<b>245</b>	<b>461</b>	<b>130</b>	<b>566</b>	<b>65</b>	<b>Nate Chandler Jeremy Reed</b>	

September 2023  
Complaint Report

Column1	New RE Complaints	New RE Complaints Assigned To Investigations	Complaints Closed At Intake Review	RE Matters Closed At CCR
January	42	24	13	5
February	31	19	9	3
March	43	22	9	12
April	77	47	20	10
May	57	30	19	8
June	28	13	7	6
July	44	22	17	5
August	42	18	15	9
September	58	38	12	8
October				
November				
December				
Total	422	233	121	66



**MONTHLY EXAMINATIONS REPORT  
READ Board – October 12, 2023**

Licenses that have not yet had an examination in the Chicago Area region are continuing to be assigned to the non-Chicago Area Region examiners. In the effort to accelerate the number of examinations to be conducted, *Brokerage Verification Reports* are being emailed to these licensees. The *BVR* report allows the examiner to assess the level of activity of the licensee then complete the examination process by email or schedule an on-site examination. The total number of initial examinations closed in August was 39 files.

**INITIAL EXAMINATIONS COMPLETED**

**RESOLUTION TYPE: BROKERAGE VERIFICATION REPORT – NOT PRACTICING  
TOTAL COMPLETED: 11**

An examination conducted by mail and the licensee has not performed licensed real estate activity within the past three years.

**RESOLUTION TYPE: BROKERAGE VERIFICATION REPORT – PRACTICING  
TOTAL COMPLETED: 5**

An examination conducted by mail and the licensee has performed licensed real estate activity within the past three years.

**RESOLUTION TYPE: INSPECTED – NOT PRACTICING  
TOTAL COMPLETED: 0**

An on-site examination has been conducted and the licensee has not performed licensed real estate activity within the past three years.

**RESOLUTION TYPE: INSPECTED – PRACTICING  
TOTAL COMPLETED: 4**

An on-site examination has been conducted and the licensee has performed licensed real estate activity within the past three years.

**RESOLUTION TYPE: NOT INSPECTED  
TOTAL CLOSED: 6**

This category is comprised of licensees not requiring a complete examination. This includes licensees that are out-of-state residents, deceased licensees, companies that are out of business (or license status has become "inactive") or change of sponsorship.

**RESOLUTION TYPE: REFERRED TO SUPERVISOR  
TOTAL CLOSED: 0**

This category is comprised of licensees that have either not responded to a *Brokerage Verification Report* after two attempts from the examiner or has failed to appear for the scheduled on-site examination after two attempts.

**RESOLUTION TYPE: SUPERVISOR REFERRAL TO PROSECUTION  
TOTAL CLOSED: 0**

This category is comprised of licensees that have not responded to a *Brokerage Verification Report* after three attempts from the supervisor. In these instances, the licensee has either failed to notify IDFPR of their correct address or failed to respond.

**FOLLOW-UP EXAMINATIONS COMPLETED BY EXAMINER**

Initial examinations conducted wherein violations have been found are required to show compliance. Completed in December:

**RESOLUTION TYPE: IN COMPLIANCE  
TOTAL COMPLETED: 13**

**EXAMINATIONS REFERRED TO SUPERVISOR – CLOSED**

Licenses with remaining issues after an initial examination and follow-up or licensees that are unresponsive are referred to supervisor for review and further action. Completed in September:

**RESOLUTION TYPE: ISSUES RESOLVED  
TOTAL COMPLETED: 0  
RESOLUTION TYPE: REFERRED TO SUPERVISOR  
TOTAL COMPLETED: 1**

**RESOLUTION TYPE: DISCIPLINARY ACTION ON LICENSE  
TOTAL COMPLETED: 0**

**RESOLUTION TYPE: Miscellaneous  
TOTAL COMPLETED: 0**

**RESOLUTION TYPE: Returned to Examiner w/ Instruction:  
TOTAL COMPLETED: 0**

**RESOLUTION TYPE: Referred to Prosecutions:  
TOTAL COMPLETED: 0**



September 2023  
Prosecutions Report

Column1	Pending/Open RE Cases	RE cases 2 months or less	RE Cases over 3 months	RE Cases over 6 months	RE Cases Over 9 months	RE Cases Over 12 months	RE Cases over 24 months	New RE Cases Rec'd	Complaints filed	Informal Conferences held	Formal Hearings held	RE Cases Closed	CLOSED: Admin	CLOSED: Admin Warning Letter	Closed: Order	Closed: Consent Order	CLOSED: Non-Disc Order	CLOSED: Income Tax	Motion of Rehearing Filed
January	108	46	29	15	1	13	4	27	4	0	0	33	4	2	1	3	0	23	0
February	121	58	25	19	3	11	5	41	3	0	0	28	2	0	1	4	2	19	0
March	127	73	23	17	3	7	4	47	2	0	1	41	3	0	5	4	1	26	2
April	157	94	33	15	4	7	4	65	1	1	1	35	2	1	1	4	3	24	0
May	187	119	32	16	9	7	4	72	8	0	0	42	1	2	1	1	0	37	0
June	213	121	58	10	13	8	3	74	4	0	0	48	1	0	1	5	3	35	3
July	174	79	63	12	8	9	3	33	2	0	1	72	16	3	5	1	1	46	0
August	133	33	61	22	5	9	3	12	5	0	1	53	1	1	1	0	0	50	0
September	101	27	31	23	6	10	5	20	3	0	0	52	3	0	0	8	10	31	
October												0							
November												0							
December												0							
Total								391	32	1	4	404	33	9		30	20	291	5
												0							

### Real Estate Recovery Fund

FY2024	Beginning Balance	Revenue	Interest	Transfers In	Expenditures	Transfers Out	Ending Balance
July	\$3,015,298.00						\$ 3,015,298.00
August	\$3,015,298.00	\$16,000.00			(\$1,601.76)		\$ 3,029,696.24
September	\$3,029,696.24				(\$7,918.58)		\$ 3,021,777.66
October							\$ -
November							\$ -
December							\$ -
January							\$ -
February							\$ -
March							\$ -
April							\$ -
May							\$ -
June							\$ -
<b>Total</b>		<b>\$ 16,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (9,520.34)</b>	<b>\$ -</b>	<b>\$ -</b>