



IDFPR

Illinois Department of
Financial and Professional Regulation

Division of Real Estate

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JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

LAURIE MURPHY
Director

**Illinois Department of Financial & Professional Regulation
Division of Real Estate
Real Estate Appraisal Administration and Disciplinary Board
("The Real Estate Appraisal Board")**

Open Minutes

Date: June 13, 2023

Call to Order: 10:00 a.m. – Patricia McGarr - Chairperson

Location: Illinois Department of Financial and Professional Regulation "IDFPR" /Division of Real Estate "DRE"
555 West Monroe Street, 5th Floor, Conference Room 5C5
Chicago, Illinois 60661
And
Via Interactive Video Conference at IDFPR
320 West Washington Street, 3rd Floor, Conference Room 376
Springfield, Illinois 62786

Board Members Present: Doug Anderson, Sara Chambers, Cecelia Marlow, Patricia McGarr, Katie McNally, Jonathan Michie, Ken Mrozek, Christopher Posey, Brian Weaver (Non-Voting)

Board Members Absent: Gail Lissner and Mike Morris

Staff Members Present: Laurie Murphy – Director of the Division of Real Estate, Ericka Johnson – Deputy Director of the Division of Real Estate, Gabriela Nicolau – Deputy General Counsel, Adrienne Levatino – Associate General Counsel, Hector Rodriguez – Chief of Investigations, Jeremy Reed - Chief of Licensing and Education, Brian Weaver – Chief of Boards and Complaints for Real Estate Appraisal, Home Inspection and Auction, Jennifer Rossiter Moreno – Division of Real Estate Operations Manager, Mary Crocker – Appraisal Education, Debra Malinowski – Real Estate Administration and Disciplinary Board Liaison, Susan Sigourney – Appraisal Board Liaison

Guests Present: Jim Blaydes, Melissa Cannata, Scott DiBiasio, Kevin Hecht, TJ McCarthy, Sara Walsh, Maureen Sweeney, Jo Traut

TOPIC	DISCUSSION	ACTION
Call to Order	<p>Chairperson Patricia McGarr opened the meeting.</p> <p style="text-align: center;">Attendance Taken: Doug Anderson – present Sara Chambers - present Katie McNally – present Patricia McGarr - present Cecelia Marlow – present Jonathan Michie – present Ken Mrozek – present Christopher Posey - present</p>	<p>The meeting was called to order at 10:00 a.m.</p>
Review and Approval of Board Minutes	<p>The Board reviewed the Open Minutes from the May 9, 2023, Appraisal Board meeting.</p>	<p>A motion was made by Mrozek and seconded by Michie to approve the Open Minutes as presented from the May 9, 2023, Appraisal Board meeting. The motion carried.</p>
Public Comments	<p>Laurie Murphy, Director of the Division of Real Estate, thanked the Board again for helping the Division through the process of gaining knowledge regarding Practical Applications of Real Estate Appraisal (PAREA) by listening to presenters at Appraisal Board meetings. Director Murphy introduced Kevin Hecht from McKissock. Mr. Hecht gave a presentation to the Board regarding McKissock’s PAREA program. Jo Traut, who is also from McKissock, discussed McKissock’s PAREA program. There was much discussion regarding this program.</p>	
Licensing and Education Report	<p>The Licensing Report for activity conducted in May 2023 was available in SharePoint for the Board to review. A copy of the report is attached to and made a part of these minutes.</p> <p>Jeremy Reed mentioned that Mary Crocker has begun appraisal training with a member of the licensing team.</p>	

	<p>Mr. Reed informed the Board that the Appraisal online renewal portal will be open in several weeks. He mentioned that prior to the online renewal, the licensees will receive two emails from our Department: one email will contain their Username and the other email will contain their password. He also stated that there will be paper renewals posted on the website. Mr. Reed told the Board that if any appraisers have any issues they may call the help desk - 800-560-6420 or they may send an email to FPR.RealEstate@illinois.gov.</p> <p>Mr. Reed explained that AMCs will be able to submit their annual reports through June 30, 2023.</p> <p>Mary Crocker reported that since the last Board meeting, the following have been approved:</p> <ul style="list-style-type: none"> 6 Education Courses 4 log audits 0 Out of State CE request 0 Non-Student Activity 7 Endorsement Applications 6 Application Review <p>Ms. Crocker told the Board that appraisers may send copies of their Sexual Harassment Prevention Training course certificates to FPR.RealEstate@illinois.gov.</p>	
<p>Investigations Report</p>	<p>The 2022 Investigations Report through the month of May 2023 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.</p> <p>Hector Rodriguez explained the newest investigation staff member has left our agency.</p>	
<p>Prosecutions Report</p>	<p>The 2022 Prosecutions Report through the month of May 2023 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.</p>	

Formal Hearing Schedule	There are no Formal Hearings scheduled.	
Education Course Approval	<p>Courses reviewed and approved by Sara Chambers:</p> <p>Appraiser eLearning (CE) Non-Lending Appraisals: Expanding Your Appraisal Practice, 7 hours</p> <p>Appraiser eLearning (CE) Ultimate Work file: What, When, Why, 4 hours</p> <p>Appraiser eLearning (CE) 2023 UAD Redesign Vegas, 7 hours</p> <p>Appraiser eLearning (CE) 2023 Market Condition, 7 hours</p> <p>Course reviewed and approved by Mary Crocker:</p> <p>The CE Shop (CE) 2022-2023 7- hour National USPAP Update Course Online, 7 hours</p> <p>Course reviewed and approved by Doug Anderson:</p> <p>Chicago Chapter of the Appraisal Institute (CE) Critique: Anatomy of Review, 7 hours</p>	A motion was made by Chambers and seconded by Mrozek to recommend approval of the six Appraisal education courses reviewed by the Board members and presented by Mary Crocker. The motion carried.
Old Business	There was no Old Business to discuss.	
New Business	<p>Brian Weaver asked the Board to review the pre-investigation files that are still open on SharePoint.</p> <p>Mary Crocker asked the Board to review the three pending education courses that are available on SharePoint.</p>	

<p>Motion to go into Closed Session</p>	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Katie McNally – yes Patricia McGarr - yes Cecelia Marlow – yes Jonathan Michie – yes Ken Mrozek – yes Christopher Posey – yes</p>	<p>A motion was made by Michie and seconded by Posey to go into Closed Session as permitted by Section 2 (c) (4) and (15) of the Open Meetings Act at 11:24 a.m. The motion carried by roll call vote.</p>
<p>Closed Session:</p>	<p>The May 9, 2023, closed minutes were reviewed by the Board.</p> <p>The Board deliberated on pending enforcement actions.</p>	
<p>Motion to go into Open Session</p> <p>Approval of May 9, 2023, Closed Minutes</p> <p>Ratify Actions Taken in Closed Session</p> <p>Closed Minutes Remain Closed</p>		<p>A motion was made by McNally and seconded by Posey to go into Open Session at 11:59 a.m. The motion carried.</p> <p>A motion was made by Mrozek and seconded by Anderson to approve the Appraisal Board Closed Minutes from May 9, 2023. The motion carried.</p> <p>A motion was made by Chambers and seconded by McNally to ratify the Board’s actions taken in Closed Session which includes Patricia McGarr signing two Consent to Administrative Supervision Orders. The motion carried.</p> <p>A motion was made by Posey and seconded by Michie that minutes of the Closed Sessions of the Appraisal Board remain closed. The motion carried.</p>

<p>Recommendations</p> <p>The Board signed no Findings of Fact, Conclusions of Law, and Recommendation to the Director</p> <p>Orders</p>	<p>There were no cases for deliberation.</p> <p>Two Consent to Administrative Supervision Orders were reviewed and discussed in Closed Session.</p> <p>The Board received a report of the final action by the Director of the following Consent Order: 2022-10486 Joshua Binneboese</p>	<p>The Board concurred in two Consent to Administrative Supervision Orders.</p>
<p>Adjournment</p>	<p>The next meeting is scheduled for July 11, 2023.</p>	<p>A motion was made by Anderson and seconded by Posey to adjourn the meeting at 12:01 p.m. The motion carried by roll call vote.</p>

Licensing Report

June 2023

Prepared by Jeremy N Reed

Filtered By

- Board = APPRAISAL
- START DATE = 06/01/2023
- END DATE = 06/30/2023

7/3/2023 at 11:15:26 AM

Profession	ProfessionDescription	Sponsor_Chg	Applications	Initial_lic	Transitions	Renewals	Active_Licenses
553	Certified General Real Estate Appraiser	0	5	4	0	82	1,442
555	Licensed Appraiser Education Provider	0	0	0	0	0	20
556	Certified Residential Real Estate Appraiser	0	4	2	0	55	1,865
557	Associate Real Estate Trainee Appraiser	1	7	7	0	6	473
558	Appraisal Management Company	0	1	1	0	0	131
572	Temporary Practice Real Estate Appraiser	0	3	2	0	0	36
573	Licensed Appraiser Pre-Lic Course	0	0	0	0	0	117
575	Licensed Appraiser CE Course	0	6	5	0	0	459
Totals		1	26	21	0	143	4,543

6/1/2023 through 7/3/2023
Delivery Method: ALL

Illinois Real Estate Appraiser Program(ILRAP)

Test Program: Certified General Appraiser Examination - AC

Exam Type: Certified General Appraiser Examination - AC

	Total Tested	Pass	%	Fail	%	Absent	%	Total
First Time	3	2	66.7%	1	33.3%	0	0.0%	3
Total	3	2	66.7%	1	33.3%	0	0.0%	3

Test Program: Certified Residential Appraiser Examination - AR

Exam Type: Certified Residential Appraiser Examination - AR

	Total Tested	Pass	%	Fail	%	Absent	%	Total
First Time	1	0	0.0%	1	100.0%	0	0.0%	1
Repeater	3	1	33.3%	2	66.7%	0	0.0%	3
Total	4	1	25.0%	3	75.0%	0	0.0%	4



APPRAISAL PROSECUTION REPORT 2023

JUNE

	Pending /Open Cases	AP cases less than 2 months	AP cases over 3 months	AP cases over 6 months	AP cases over 9 months	AP cases over 12 months	AP cases over 24 months	Formal Complaints Filed	Informal Conferences held	New Cases Rec'd	CLOSED	CLOSED Admin	CLOSED Admin Warn Letter	Closed CE with memo	CLOSED Formal Order	CLOSED: Consent Order	CLOSED: Non-Disc Order / CAS	IL Inc Tax	Child Support	Motion for Rehearing filed
JANUARY	21	6	7	5	1	1	1	0	3	2	5	0	1	0	0	0	2	2	0	0
FEBRUARY	20	6	5	8	0	1	0	1	0	4	5	0	0	0	0	2	3	0	0	0
MARCH	23	12	4	6	0	1	0	1	4	8	5	1	1	0	0	1	0	2	0	0
APRIL	28	14	8	1	5	0	0	2	3	6	1	0	0	0	0	0	1	0	0	0
MAY	26	9	9	4	4	0	0	0	3	3	5	1	0	0	0	1	1	2	0	0
JUNE	28	7	13	3	5	0	0	0	2	6	4	1	0	0	0	0	2	1	0	0
JULY											0									
AUGUST											0									
SEPTEMBER											0									
OCTOBER											0									
NOVEMBER											0									
DECEMBER											0									
TOTAL								4	15	29	25	3	2	0	0	4	9	7	0	0

NEW CASES		RECEIVED								June
investigations	applicant w/criminal	CE	applicant sister discipline	tax	child support	petition for hearing	reopen	USPAP	petition for restoration	TOTAL
3	0	0	0	2		0	0	0	1	6