

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: September 23, 2022
Convened: 9:33 am
Adjourned: 10:59 am
Location: WEBEX

Members Present: E. William Reichert III, Chair
Kimberly Kurtenbach, Member
Norman Lach, Member
Thomas Lawler, Public Member

Member(s) Absent: Michelle Gillette-Murphy, Vice-Chair
Dina Griffin, Member
Steven H. Pate, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Dolorita May, IDFPR General Counsel
Eduardo Fernandez, IDFPR Prosecuting Attorney
Roy Cepero, IDFPR Design Investigator

Guests Present: None.

Open Session: The Meeting was called to order at 9:33 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Announcements/Comments Mr. Reichert welcomed everyone and asked if anyone had announcements or comments.

No announcements shared.

II. Guest Announcements/Comments No guest announcements shared.

III. Licensing Manager Report

A. Rules Update

Mr. Lazell shared that the pending Rules packet is being prepped to submit to JCAR for their official review and is hopeful it will be for their October meeting but is unknown at this time.

IV. Review of Open Minutes

The Board reviewed the open minutes of the July 22, 2022, meeting. Motion was made, seconded (Lach/Kurtenbach) to accept the open minutes as written. Motion passed with a quorum of members via roll call.

V. Ongoing Business

A. Maintaining responsible control while working remotely

No discussion brought before the board.

VI. Report from Subcommittees

A. Complaint Review Committee/subcommittee

Mr. Reichert reported on the September 22, 2022, meeting.

Complaint Statistics based on recommendations from the July 2022 meetings for each profession:

Architect: Opened 9, Closed 4, Referred to prosecutions 1
SE: Opened 2, Closed 1, Referred to prosecutions 0
PE: Opened 5 Closed 4, Referred to prosecutions 0
LS: Opened 1, Closed 0, Referred to prosecutions 0

Complaints currently under investigation:

Architect – 33
SE - 8
PE – 23
LS – 8

Cases currently being prosecuted:

Architect – 35
LS – 5
PE – 19
SE – 6

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- B. NCARB information review committee** Ms. Kurtenbach shared a brief report of items received by NCARB since the previous meeting.

VII. New Business

- A. Discussion of NCARB MRAs** Mr. Lazell started the discussion by referring the members to the documents submitted from NCARB regarding the Tri-National MRA, New Zealand/AU MRA, and the newly formed United Kingdom MRA.

Ms. May shared that she has reviewed each of these mutual recognition agreements and the requirements/qualifications each appear to be nearly identical to the NCARB Canadian MRA, which Illinois is currently signatory to. She further stated that from a DPR standpoint, based on past-precedent set by signing the Canadian MRA, there should not be a hindrance for DPR to issue a license for applicants applying via one of these programs.

The Board discussed these agreements.

Motion was made, seconded (Lawler/Kurtenbach) to recommend that FPR adopt/allow the usage of the NCARB Tri-National MRA. Motion passed with a quorum of members via roll call.

Motion was made, seconded (Lawler/Kurtenbach) to recommend that FPR adopt/allow the usage of the NCARB New Zealand/AU MRA. Motion passed with a quorum of members via roll call.

Motion was made, seconded (Lawler/Kurtenbach) to recommend that FPR adopt/allow the usage of the NCARB United Kingdom MRA. Motion passed with a quorum of members via roll call.

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B. 2023 NCARB Meetings Mr. Lazell shared with the Board a memo received from NCARB regarding the 2023 Regional and Annual meetings. He shared that the regional meeting will be held on March 3-4, 2023 in Honolulu, HI, and the Annual meeting will be held on June 15-17, 2023 in Tampa, FL. Due to the deadline to submit the delegate names to NCARB for the regional meeting, Mr. Lazell asked for the names of the Board delegates to attend the regional meeting.

The Board discussed and the IL Board delegates for the Regional meeting will be:

Mr. Reichert

Mr. Lach

Ms. Kurtenbach

Mr. Lawler indicated he will check his schedule to see if he is available.

Motion to move into Closed Session:

Motion was made, seconded (Kurtenbach/Lach) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:23 am. Motion passed with a quorum of members via roll call.

VIII. Closed Session:

A. Review of Closed Minutes

The Board reviewed the closed minutes of the July 22, 2022, meeting.

Moved back into Open Session:

The Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 10:29 am.

IX. Motions

Review of closed minutes:

Motion was made, seconded (Kurtenbach/Lach) to approve the closed minutes of the July 22, 2022, meeting as written. Motion passed with a quorum of members via roll call.

Keep closed minutes closed:

Motion was made, seconded (Kurtenbach/Lach) to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

X. Reminders

Mr. Lazell reminded the Board that the next scheduled meeting is November 4, 2022.

XI. Adjournment

The Board Chair adjourned the meeting at 10:34 am.