

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: May 20, 2022
Convened: 9:34 am
Adjourned: 11:16 am
Location: WEBEX

Members Present: E. William Reichert III, Chair
Michelle Gillette-Murphy, Vice-Chair
Kimberly Kurtenbach, Member
Norman Lach, Member
Steven H. Pate, Member

Member(s) Absent: Dina Griffin, Member
Thomas Lawler, Public Member

Staff Present: Kyle Lazell, Design Licensing Manager
Dolorita May, IDFPR General Counsel
Eduardo Fernandez, IDFPR Prosecuting Attorney
Roy Cepero, IDFPR Design Investigator

Guests Present: Stacey Pfingsten, AIA Illinois
Eric Klinner, AIA Illinois
Joanne Sullivan, ALA Illinois
Robert Lau, Illinois Licensed Architect

Open Session: The Meeting was called to order at 9:34 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Announcements/Comments Mr. Reichert welcomed everyone and asked if anyone had announcements or comments.

No Member announcements/comments.

II. Guest Announcements/Comments Ms. Pfingsten shared that the AIA Annual Meeting is being held in Chicago at the end of June and hopes that everyone will make time to attend.

Ms. Sullivan shared that Lisa Brooks retired from the national ALA and that she is filling in for the time being and mentioned that ALA is working on putting together two smaller conferences this year.

III. Licensing Manager Report

A. General Counsel Change Mr. Lazell shared that Haley Lowrance left IDFPR in April and has been replaced with Dolorita May who will also serve as the GC for the Interior Design Board.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

B. Rules Update Mr. Lazell shared that the proposed Rule amendment packet has been submitted to the Governor's office for review and approval to be submitted to the Illinois Secretary of State for first notice (45-day public comment period) for review and comment on the proposed changes.

C. FY23 Board and CRC Schedule Mr. Lazell shared that he sent the members the tentative schedule for the FY23 Board & CRC meeting schedules.

D. Board Member Update Mr. Lazell provide the Board with a summary of each member's current term status on the Board and advised about reappointments and replacements needed.

IV. Review of Open Minutes The Board reviewed the open minutes of the March 18, 2022, meeting. Motion was made, seconded (Pate/Kurtenbach) to accept the open minutes as written. Motion passed with a quorum of members via roll call.

V. Ongoing Business

A. Cloud Based Firm Management No discussion brought before the Board.

VI. Report from Subcommittees

A. Complaint Review Committee/subcommittee

Mr. Reichert reported on the May 19, 2022, meeting.

Complaint Statistics based on recommendations from the March 2022 meetings for each profession:

Architect: Opened 5, Closed 1, Referred to prosecutions 2

SE: Opened 2, Closed 0, Referred to prosecutions 0

PE: Opened 8 Closed 1, Referred to prosecutions 0

LS: Opened 2, Closed 3, Referred to prosecutions 0

Complaints currently under investigation:

Architect – 26

SE - 7

PE – 21

LS – 4

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Cases currently being prosecuted:
Architect – 36
LS – 6
PE – 20
SE – 8

B. NCARB information review committee

Ms. Kurtenbach shared a brief report of items received by NCARB since the previous meeting, noting that NCARB is holding a second webinar to discuss the proposed resolutions to be voted on at the Annual Meeting.

VII. New Business

A. NCARB Annual Meeting – discussion of proposed resolutions

Mr. Reichert asked the members if they had an opportunity to review the proposed resolutions and asked if there were any comments or items needing discussion.

Ms. Kurtenbach commented that the proposed Mutual Recognition Agreement with the UK was interesting.

Mr. Lazell shared that he reviewed the proposed resolutions and felt that none would be an issue from a department standpoint. He additionally mentioned that there are two other mutual agreements that NCARB currently has in place which Illinois is not signatory to.

The Board discussed this topic.

Motion was made, seconded (Gillette-Murphy/Kurtenbach) to recommend that the Board and IDFPR review the NCARB MRA's for Australia/New Zealand and the Tri-National agreements for possible adoption and use with the Illinois Jurisdiction. Motion passed with a quorum of members via roll call.

Motion to move into Closed Session:

Motion was made, seconded (Lach/Kurtenbach) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:44 am. Motion passed with a quorum of members via roll call.

VIII. Closed Session:

A. Review of Closed Minutes

The Board reviewed the closed minutes of the March 18, 2022, meeting and the consensus was that the minutes appear accurate as written.

B. Application Review/Discussion

The Board discussed one application.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Moved back into Open Session: Moved back into Open Session at 10:59 am.

Applications reviewed in closed session.

The Board reviewed and recommended to approve the application for William Marquand.

IX. Motions

Accept recommendations:

Motion was made, seconded (Pate/Kurtenbach) to accept the recommendations made in closed session. Motion passed with a quorum of members via roll call.

Approve closed minutes:

Motion was made, seconded (Gillette-Murphy/Kurtenbach) to approve the closed minutes of the March 18, 2022, meeting as written. Motion passed with a quorum of members via roll call.

Keep closed minutes closed:

Motion was made, seconded (Gillette-Murphy/Kurtenbach) to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

X. Reminders

Mr. Lazell reminded the Board that the next scheduled meeting is July 22, 2022.

XI. Adjournment

Motion was made, seconded (Kurtenbach/Lach) to adjourn the meeting. Motion passed with a quorum of members via roll call.

Meeting adjourned at 11:03 am.