

**Illinois Department of Financial and Professional Regulation
Division of Professional Regulation**

Illinois Roofing Advisory Board

September 8, 2021

Time: 11:03 a.m. Adjourn: 12:37 p.m. (Cronin/Gorman)

Location: WebEx Conference Call

Board Members Present: Rod Petrick, Chairman
 Anthony Roque, Vice-Chairman
 Mitch Kaiser, Member
 Doug Sutton, Jr, Member
 Brian Cronin, Member
 Michael McMillin, Member
 Travis Gorman, Public Member

Staff Present: Jim Koehl, Board Liaison
 Dolorita May, Legal Counsel

Topics:	Discussion:	Action:
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Roll Call

Approve Minutes	December 8, 2020 minutes	McMillin/Sutton moved to approve the December 8, 2020 minutes. Motion carried.
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New Business	Examination	Mr Koehl provided a handout from Dr Ron Rodgers, Psychometrician, about the exam performance since the last business meeting.
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The Board asked for a way to provide any assistance to work to remedy a scenario where some test candidates chose the same incorrect answer on questions.

Mr McMillin and Mr Sutton noted that they can assist on the exam review panel.

Disciplinary Report		Mr Koehl provided an overview of the disciplinary report.
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Old Business

Metal Roofing

Chairman Petrick inquired about metal roofing. The Roofing Act and Rules do not address the topic. He receives inquiries from the industry if a license is needed.

It was noted that pre-engineered buildings do not have a sub-structure (underlayment). The installation of a pole barn with a metal roof would not require a roofing license. It was noted that all waterproofing needs a license.

Chairman Petrick will check to see what can be done to update the Act regarding this topic.

Closed Session

Deliberate cases

Cronin/Gorman moved to go into closed session pursuant to Section 2(c)(4) and (15) of the Open Meetings Act. Motion carried.

Subsequent to the motion a roll call was held and the following members voted unanimously to close the session.

Gorman-yes
Roque-yes
Sutton-yes
Kaiser-yes
Petrick-yes
McMillin-yes
Cronin-yes

Those voting yes constituted a majority of the quorum of the members of the Board.

The session closed at 11:51 a.m.

Deliberations were held in closed session on cases presented to the Board.

Closed Session (con't)

Cronin/Gorman moved to come out of closed session at 12:20 p.m.
Motion carried.

Open Session

Cases Deliberated in Closed Session

Jerry L Yeager dba
Comfort Living
2015-4929

Kaiser/Cronin moved that 104-010386 be Revoked and and Revoke acceptance of 105-000565 as qualifying party.
Motion carried.

Best 4 U Inc
2020-7252

Roque/Sutton moved that 105-005089 be Indefinitely Suspended with a \$10,000 fine payable in 60 days and Indefinitely Suspend 104-014996 with a \$10,000 fine payable in 60 days.
Motion carried.

CDR Construction Inc
2019-2682

McMillin/Sutton moved for 105-006719 to Revoke Acceptance of the Qualifying Party with a \$10,000 fine payable in 60 days and Revoke 104-016831 with a \$10,000 fine payable in 60 days.
Motion carried.

Motion to accept all actions made in closed session (Kaiser/Roque). Motion carried. Roll call.

Motion to keep closed minutes closed (Kaiser/Roque). Motion carried. Roll call.

Board Chairman Time

Chairman Petrick thanked staff regarding the informal conference process in the way they are being conducted.

He will get a statement to Mr Koehl regarding the engineered metal vs standing seam/waterproof.

Board Liaison Time

Next meeting

The next scheduled meeting is set for March 29, 2022.

Adjournment

McMillin/Cronin moved to adjourn the meeting at 12:37 pm.

Motion carried. Roll call.

Exceptions and Comments

Deliberations-Let it be noted for the record that the Director's decision regarding disciplinary matters is withheld from the minutes and rendered at the time the Board presents their Findings of Fact, Conclusions of Law and Recommendations.
