

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS LAND SURVEYORS LICENSING BOARD

Open Minutes

Illinois Land Surveyors Licensing Board

Date: November 20, 2020
Convened: 9:34 am
Adjourned: 10:22 am
Location: WebEx

Members Present: James W. Abbitt Jr., Chair
Michael Filipski, Vice-Chair
John G. Huff, Public Member
C. Brian Lounsbury, Member
Kim Lyons, Member
Carol Sweet-Johnson, Member

Member(s) Absent: Gale E. Hake, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Chau Nguyen, IDFPR General Counsel
Eduardo Fernandez, IDFPR Prosecuting Attorney

Guests Present: Ryan Roth, IPLSA

Open Session: The Meeting was called to order at 9:34 am.
Roll Call: The Board Members present constituted a quorum of the Board.

**A. Announcements,
Correspondence,
Guest comments**

Mr. Abbitt welcomed everyone and asked if there were any announcements or comments.

Mr. Roth shared that the IPLSA 2021 Annual Conference will be held virtually on February 2-5, 2021. He also shared that the Apprentice Program is currently up and running.

Mr. Lazell also shared that the NCEES Board President Assembly meeting is scheduled to be held virtually in 2021 and that the NCEES Central Zone meeting is currently scheduled to be held in-person with no more than two members from each board being in attendance, but that at this time, it is highly suspect that the Governor's Office would approve out-of-state travel due to safety precautions due to COVID-19.

Additionally, Mr. Lazell reminded the members about the required Board trainings for Ethics and SHPT that must be completed annually.

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II. Review of Open Minutes The Board reviewed the minutes of the September 24, 2020 meeting. Motion was made, seconded (Lounsbury/Huff) and passed to accept the minutes of the meeting as written.
Roll Call: The Board Members present constituted a quorum of the Board.

III. Unfinished Business No unfinished business discussed.

IV. Report from Subcommittees

A. Jurisdictional Exam Sub-Committee A. Jurisdictional Exam Sub-Committee
Ms. Sweet-Johnson shared that no new information is available at this time.

B. Rules Sub-committee B. Rules Sub-committee
Review of Section 1270.57 – Standards of Professional Conduct
Mr. Abbitt said that the sub-committee is still working on their report and requested that this be tabled until the next meeting.

C. Complaint Review Committee/subcommittee C. Complaint Review Committee/subcommittee
Ms. Sweet-Johnson reported on the Sept 24, 2020 meeting.
Complaint Statistics based on recommendations from the January meetings for each profession:

Architect: Opened 5, Closed 0, Referred 3
PE: Opened 3 Closed 0, Referred 1
LS: Opened 2, Closed 2, Referred 0
SE: Opened 1, Closed 3, Referred 0
PDF: Opened 0, Closed 0, Referred 0

Complaints currently under investigation:
Architect – 20
PE – 24
LS – 7
SE - 11
PDF – 0

Cases currently being prosecuted:
Architect – 12

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PE – 9

LS – 10

SE – 6

V. New Business

A. Election of Officers

Mr. Lazell shared the Statutory Board officer term and duty requirements.

Call for nominations for Board Chair.

Mr. Lounsbury nominated Mr. Abbitt to be re-appointed for Chair. Mr. Abbitt accepted the nomination. Motion was made, seconded (Huff/Sweet-Johnson) to close the nominations for Chair.

Mr. Abbitt was re-elected as Board Chair for 2021.

Call for nominations for Board Vice-Chair.

Mr. Abbitt nominated Mr. Filipski to be appointed for Vice-Chair. Mr. Filipski accepted the nomination. Motion was made, seconded (Abbitt/Lounsbury) to close the nominations for Vice-Chair.

Mr. Filipski was re-elected as Board Chair for 2021.

Motion to go into Closed Session:

Motion was made, seconded (Huff/Filipski) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:14 am.

VI. Closed Session:

Roll Call.

The Board Members present constituted a quorum of the Board.

A. Review of Closed Minutes

The Board reviewed the closed minutes of the September 24, 2020 meeting.

B. Application Review

No applications were reviewed.

Motion to go into Open Session:

Motion was made, seconded (Huff/Lounsbury) and passed to go into Open Session at 10:20 am. Roll Call: The Board Members present constituted a quorum of the Board.

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**Motion to accept
Recommendations:**

Motion was made, seconded (Huff/Sweet-Johnson) and passed to accept the recommendations made in closed session. Roll Call: The Board Members present constituted a quorum of the Board.

VII. Signatures

A. Action Sheets

VIII. Adjournment

Motion was made, seconded (Filipski/Huff) and passed to adjourn. Roll Call: The Board Members present constituted a quorum of the Board.
Meeting adjourned at 10:22 am.