



**Illinois Department of Financial and Professional Regulation  
Division of Real Estate  
Real Estate Appraisal Complaint**

**What we can do for you –**

The Division of Real Estate (DRE) will investigate complaints to determine if there has been unlawful or unprofessional conduct by a real estate appraiser. The investigation process can be lengthy depending upon a variety of factors inside and outside of our control. All complaints, that are not anonymously submitted, are acknowledged in writing and you will be notified when DRE has closed the issue.

If this matter or the basis of your complaint involves an appraisal report, please provide the Department with a **full and complete copy of the appraisal report** with this form. If a full copy of the report is not received within ten (10) days of submission of this form, your complaint may be closed, but can be refiled at a later date.

We will make every effort to keep your identity confidential during the investigation. However, the Prosecutions Unit may require your testimony in an administrative proceeding. You may be required to appear as a witness and be subject to cross-examination.

**What we cannot do for you –**

- We cannot provide legal advice or act as your attorney.
- We cannot order the refund of fees, award damages, or enforce contracts.
- We cannot order appraisers to change appraisals, or values on appraisals.
- We cannot provide you with a new value or tell you if the appraiser's value is correct.

**Please type or print legibly and clearly. You must retain a copy of this form for your records, no copies will be provided.**

**YOUR INFORMATION (COMPLAINANT)**

Name		Daytime Phone Number	
Company (if any)			
Address		Email Address	
City		State	Zip
<input type="checkbox"/> I wish to remain anonymous and understand that an anonymous complaint must be supported by evidence or it will be closed and that I will not be contacted about the results of the case.			

**CONTACT PERSON on behalf of the COMPLAINANT (indicate "Same" if the Contact is the Complainant)**

Contact's Name		Daytime Phone Number	
Contact's Address		Contact's Email Address	
City		State	Zip

**INFORMATION ABOUT THE APPRAISER**

Name of the Appraiser		License Number if Known	
Address of the Property that was Appraised		Date of the Appraisal	
Address and Email Address of the Appraiser		Appraiser's Phone Number	

Have you Contacted the Appraiser or applicable Profession about your Complaint?

NO     YES    *If YES, please complete the following:*

Date(s) of Contact                      Person(s) Contacted


Please include the names of any **Witnesses**

Name of Witness	Address	Phone Number

**IF YOU'VE SUBMITTED YOUR COMPLAINT TO ANOTHER AGENCY – PLEASE IDENTIFY**

AGENCY	Date Submitted

**INFORMATION ABOUT YOUR COMPLAINT**

Incident date(s):

**INFORMATION and DOCUMENT CHECKLIST**

<input type="checkbox"/>	PDF Copy of the <u>Appraisal</u> that is the basis of your complaint
<input type="checkbox"/>	PDF Copy of supporting documentation (Appraisal Review, Correspondence, Engagement Letter, Contracts, Contractor Statements, etc.)
	Other:

**DO NOT INCLUDE** personally identifiable information such as a social security number, bank account numbers, or driver's license numbers

**CERTIFICATION**

I authorize the Illinois Department of Financial and Professional Regulation ("IDFPR"), following its initial review of my complaint, to contact, discuss and/or share my identity, my contact information, and my complaint with any other governmental agency that IDFPR determines may be able to help resolve my complaint while IDFPR investigates the complaint I have filed with IDFPR.

By signing below, I certify that the information provided on or with this form is true and correct to the best of my knowledge. I request that DRE conduct a review of my complaint. To assist with this review, I authorize any person or entity in connection with this complaint to provide relevant information.

**If not anonymously submitted, you will receive written acknowledgement of your complaint by email.**

Email complaint to: [FPR.REcomplaint@illinois.gov](mailto:FPR.REcomplaint@illinois.gov)

If submitting by mail, send to: **Illinois Department of Financial and Professional Regulation  
Attn: Division of Real Estate – Complaints  
555 West Monroe Street – Fifth Floor  
Chicago, IL 60661**

Signature \_\_\_\_\_ Date \_\_\_\_\_